

## Mission Society of Enrolled Agents (MSEA) Board Meeting Minutes

Holiday Inn, San Jose, CA  
September 17, 2013

President Cynthia Leachmoore, EA called the MSEA regular Board Meeting to order at 10:00AM.

Roll call was taken by Secretary Marie Sairy, EA. Board members (13) present:

TITLE	BOARD MEMBER	TITLE	BOARD MEMBER
<b>President</b>	Cynthia Leachmoore, EA	<b>Director</b>	Varish Modi, EA
<b>President Elect</b>	Nancy Pyzel, EA	<b>Director</b>	Larry Behage, EA
<b>Vice President</b>	Ron Hogsett, EA	<b>Director</b>	Jenny Barnes, EA
<b>Secretary</b>	Marie Sairy, EA	<b>Director</b>	Richard DeVaney, EA
<b>Treasurer</b>	Barbara Knirlberger, EA	<b>Director</b>	Chris Grindy, EA
<b>Past President</b>		<b>Director</b>	Miles Mikasa, EA
<b>CSEA Director</b>		<b>Director</b>	James Jenks, EA
		<b>Director</b>	Karen Fihn, EA

**Board Member absent (2):** Robert Davi, EA; Torie Charvez, EA

**Visitors (9):** Ilse Beck, EA; Ivan Beck; Joel Berk, EA; Philip Levine, EA; Alan Pinck, EA; Dolores Webb; Margaret Agustin; Randy Warshawsky, EA; Margy Dunn, EA.

**APPROVAL OF NOTES & MINUTES:** The Board Meeting was called to order by President Cynthia Leachmoore, EA. Minutes and Notes from the August board meeting were presented and accepted by the Board.

**TREASURER'S REPORT:** was presented by Barbara Knirlberger, EA. Reports are not final and will be reviewed for approval at the next meeting.

**PRESIDENT COMMENTS:**

President Cynthia Leachmoore, EA proposed to elect Alan Pinck, EA as Past President. Alan Pinck, EA is ready to serve and willing to assume the duties of the position. The motion to elect Alan Pinck, EA as Immediate Past President was approved by the board.

President Cynthia Leachmoore, EA announced that Nina Kickhofel, MSEA bookkeeper has recently taken a full time job and might not have time to work on the MSEA books. Cynthia suggested that the bookkeeper position should be a paid position as it was in the past. The Board approved that the bookkeeper position should be paid and bids will be requested.

Strategic Planning will be discussed further in a meeting that will take place in November. Procedures for all positions should be completed.

**COMMITTEE REPORTS: were presented to the Board**

**UNFINISHED BUSINESS:**

- Exam report to be sent to CSEA?
- MSEA group to go to Jim Stern Day
- 2014 CSEA Annual Meeting
- Nominating Committee: date for next meeting
- Paid positions\bids for bookkeeper, webmaster, assistant to Newsletter Editor
- January location for lunch meeting and price

**NEW BUSINESS:**

- New marketing committee

**ANNOUNCEMENTS AT THE LUNCH MEETING:**

- Randy Warshawsky, EA: Town Hall Meeting
- Phil Levine, EA: DiWali Festival in Cupertino
- Chris Grindy, EA: Happy Birthday to his mother Janet Grindy, EA

**ADJOURNMENT:**

With no further business, President Cynthia Leachmoore, EA adjourned the Board meeting at 11:30 AM. The next meeting is scheduled for October 22, 2013, 10:00AM, at the Holiday Inn, in San Jose, CA.

Respectively Submitted,

Marie Sairy, EA  
MSEA Secretary